



**DISPATCH ADVISORY BOARD**  
**MINUTES**

**June 5, 2019**

**Regular Meeting Minutes**  
**2:00 pm**

**Stanislaus Regional 9-1-1**  
**3705 Oakdale Rd, Modesto, CA 95357**

1.0 Open and Welcome

Meeting called to order at 2:00 pm by Vice-Chairman, Galen Carroll

Advisory Board Members Present: City of Modesto Police Chief, Galen Carroll; Director of OES\Fire Warden, Richard Murdock; Stanislaus County Sheriff's Captain, John Walker (for Stanislaus County Sheriff, Jeff Dirkse); Stanislaus County Probation Chief Probation Officer, Mike Hamasaki (arrived at Agenda Item 4.1)

Advisory Board Members Absent: Chairman, Alan Ernst

Others Present: Wendy Silva, John Bettencourt, Melissa Parikh, Stanislaus Regional 9-1-1; Brandi Hopkins, Stanislaus County Chief Executive Office

2.0 Public Comment Period

No public comments.

3.0 Consent Calendar

3.1 Approval of Minutes from Dispatch Advisory Board Special Meeting April 15, 2019

*Murdock/ Carroll unam. Approved Consent Calendar 3-0*

4.0 Regular Agenda

4.1 Agreement to Recommend and Forward to the Consolidated Emergency Dispatch Agency Commission the Stanislaus Regional 9-1-1 Fiscal Year 2019-2020 Final Budget

Stanislaus Regional 9-1-1 (SR911) Administrative Services Manager, John Bettencourt (Bettencourt) presented the 2019-2020 Fiscal Year Final Budget. Bettencourt shared there was a modest increase to the final budget. The increase was all funded with a portion of the FY 2018/2019 surplus. There is no increase to the partner agencies so the charges to partners will stay the same as what was presented in the proposed budget.

*Hamasaki/Murdock Approved 4-0 unan.*

4.2 Agreement to Recommend and Forward to the Consolidated Emergency Dispatch Agency Commission the Meeting Dates for the Dispatch Advisory Board and Rotate the Chairperson and Vice-Chairperson in Fiscal Year 2019-2020

SR911 Executive Director, Wendy Silva (Silva), presented the Dispatch Advisory Board Meeting calendar for the next fiscal year, 2019/2020. Silva shared that every attempt is made to schedule meetings on the first Wednesday of each month and the Commission meetings are scheduled on the third Wednesday of each month.

*Murdock/Hamasaki Approved 4-0 unan.*

4.3 Agreement to Recommend and Forward to the Consolidated Emergency Dispatch Agency Commission the Request to Enter into Contract with the City of Ceres Police Department Emergency Dispatch Providing Radio Console Maintenance

Silva shared that the contract with the City of Ceres Police Department is not ready so Item 4.3 will be pulled from the agenda and be brought back at a later date.

4.4 Agreement to Recommend and Forward to the Consolidated Emergency Dispatch Agency Commission Authority to the Executive Director to Present a Formal Request to the Stanislaus County Board of Supervisors for a Double-Fill of One (1) Full-Time Systems Engineer II for a Period up to, but not Exceeding Five (5) Months

Silva shared that Systems Engineer, Darren Eudy (Eudy), will be retiring in December 2019 with over 32 years of experience and service with SR911, 20 years of that as a Systems Engineer specializing in CAD. SR911 is asking for a five (5) month double-fill due to the extensive knowledge that position requires.

This will allow sufficient time for Eudy to train his replacement and give his replacement the opportunity to work side by side with the other Systems Engineer. The estimated minimum cost to double-fill for five (5) months is \$50,158 including training. The funding for this temporary double-fill will be paid out of the Fiscal Year 2019/2020 budget with surplus funding from Fiscal Year 2018/2019. Chief Carroll asked exactly how much the surplus is. Bettencourt commented that they expect the surplus to be approximately \$450,000 when the fiscal years closes June 30. Chief Hamasaki asked how reasonable is it to go to the board and get approved. Brandi Hopkins (Hopkins) responded that for unique positions they have been approved and recently the Board of Supervisors (BOS) approved Department Heads can grant up to two (2) months for a double-fill so really, they are only seeking three (3) month extension from the policy.

*Hamasaki/Carroll Approved 4-0 unan.*

## 5.0 Informational

### 5.1 SR911 Monthly Dispatch Operations and Staffing Report for May 2019

SR911 Executive Director, Wendy Silva (Silva) presented the staffing report included in the packet. Chief Carroll asked if the Call-takers are being staffed during the peak hours. Silva responded that they are assigned to a shift 6 to 6. As the staffing increases they will adjust the them per the call volume. There are also Part-time Employees that are scheduled during the peak hours.

### 5.2 Status Report Regarding SR911 Technical Projects

Silva presented an update on the Technical Services projects.

### 5.3 Executive Director Report

Silva handed out SB438 which has a potential to mandate all 911 dispatch services which includes police, fire and emergency medical and ambulance services to a public agency. If this goes into effect they are looking at January 1, 2020 implementation date. Murdock shared there are a lot of concerns with the bill. One is there is no language in the bill to allow any type of transitional period. Silva welcomed Brandi Hopkins to SR911 effective June 10, 2019.

### 5.4 Dispatch Advisory Board Member Reports

Nothing to report.

6.0 Adjournment

Regular meeting adjourned at 2:30 pm

ATTESTED: Melissa Parikh  
Dispatch Advisory Board Clerk

*The above is a summary of the minutes of the Governing Board of the Dispatch Advisory Board. Complete audio minutes are available from the Stanislaus Regional 9-1-1 Administration Office.*