



**DISPATCH ADVISORY BOARD**  
**MINUTES**

**February 18, 2016**

**Regular Meeting Minutes**  
**11:00 a.m.**

**Stanislaus Regional 9-1-1 Logistics Room**  
**3705 Oakdale Rd., Modesto, CA 95357**

I. Open and Welcome

Interim SR 9-1-1 Director Wendy Silva called the Regular Meeting to order at 11:00 a.m.

Advisory Board Members Present: Stanislaus County Sheriff, Adam Christianson; Chief of Policy, City of Modesto, Galen Carroll; City of Modesto Fire Chief, Sean Slamon; Stanislaus County Fire Warden/Asst. Director Office of Emergency Services, Dale Skiles

Others Present: Jody Hayes, Jewel Warr, Stanislaus County Chief Executive Office; Wendy Silva, John Bettencourt, Barbara Jackson, Stanislaus Regional 911; Francine Gutierrez, Chad Homme, Melba Hibbard, and Paul Gibson, Stanislaus County Fire Warden/OES; Kevin Harless, City of Modesto

II. Public Comment Period

No public comments.

III. Consent Calendar

A. Miscellaneous

- \*A.1 Approval of Minutes – Regular Meeting, January 14, 2016  
Christianson/Slamon unan. Approve Consent Calendar. 4-0

IV. Regular Calendar

B. Miscellaneous

- B.1 Agreement to Recommend and Forward to the Consolidated Emergency Dispatch Agency Commission the 2016-2017 Proposed Budget Including Respective Cost Reduction Options

John Bettencourt and Jody Hayes presented two Fiscal Year 2016-2017 budget models. The first is a “status quo” budget estimating costs for current service levels, and the second, a Level I budget, is a base budget with a cost reduction of \$500,000. A third model, Level II, with a goal of a \$1,000,000 reduction was included in the analysis done by SR911 staff and found that service levels would be impacted to a greater degree. Additional analysis is needed to further explore the possibility of a Level II budget.

The “status quo” budget resulted in a reduction in charges to participating agencies of \$200,000 from the current year budget.

The Level 1 budget included, in addition to the \$200,000 reduction, five menu options with minimal impact to current service levels totaling \$552,753. The menu options include:

1. Apply 5 Percent Vacancy Rate – Dispatch Staff
2. Unfund Vacant Position – Systems Engineer (Radio Technician)
3. OT Reduction Strategies – Coordinated Management Approach
4. Eliminate 1 Applications Specialist Position
5. Reduce Custodian of Records to .50 FTE

Motion was made to forward to the Consolidated Emergency Dispatch Agency Commission a “status quo” budget which includes a \$200,000 reduction and implementation of menu options #1-3 which amounts to an additional reduction of \$442,753. No further reductions will be considered at this time. However, future items for consideration would include funding of capital costs, menu items #4 and #5 and specialized event costs borne by the receiving agency.  
Christianson/Carroll unan. Approved. 4-0

V. Informational

C. Miscellaneous

- C.1 CAD update including: 2.0 Upgrade, CAD to CAD Interface, Sit-Stat – Kevin Harless

Kevin Harless reported on progress of the 2.0 upgrade. This is a four phased project with the Go Live date still to be determined but likely in September. The CAD to CAD Interface project hinges on the 2.0 upgrade so no progress at this point. Kevin brought to the Board a SitStat product from Psomas SitStat. This cloud-based product provides situation awareness by accessing real-time incident, units, hazards, alerts, via smart phone, tablet and/or desktop. The challenges to this system are the staffing impact to SR911, additional equipment purchases and the required direct access to the production CAD

database. Modesto Fire is currently using the system and Kevin will continue to research and identify other possible partners to share the expense and benefits.

C.2 800 MHz/Simulcast Radio System Update – Barbara Jackson

Barb Jackson reported there has been a delay in the project for various reasons but hopes to get back on project timeline.

C.3 Staffing Update – Wendy Silva

Wendy Silva stated there are currently 7 dispatch vacancies, however 4 are in background and hopefully will be in training by early March. A recruitment will open within the next few days to fill the other 3 vacancies. There are also 3 trainees; one fire/radio, one Modesto Police and one Sheriff. One full-time call taker resigned effective February 29 opening one call-taker vacancy. Wendy also reported the remodel is going well and is ahead of schedule. She commended the dispatchers for making the best of the temporary PSAP location and the City of Ceres for being an accommodating partner.

VI. Adjournment

Meeting was adjourned at 12:22 p.m.



ATTESTED: Melba Hibbard for Kaye-Marie Newell  
Dispatch Advisory Board Clerk

The above is a summary of the minutes of the Governing Board of the Dispatch Advisory Board. Complete audio minutes are available from the Stanislaus Regional 9-1-1 Administration Office.