



**COMMISSION BOARD**  
**Buck Condit**, President, Board of Supervisor, District 1  
**Nick Bavaro**, Vice-President, Councilmember, District 4  
**Sue Zwahlen**, City of Modesto, Mayor  
**Mani Grewal**, Board of Supervisor, District 4  
3705 Oakdale Rd.  
Modesto, CA 95357  
Phone: 209.552.3900 Fax: 209.552.3950

## CONSOLIDATED EMERGENCY DISPATCH AGENCY COMMISSION AGENDA

July 17, 2024

### REGULAR MEETING 3:00 p.m.

Stanislaus Regional 9-1-1  
Briefing Room  
3705 Oakdale Rd, Modesto, CA 95357  
Modesto, CA 95357  
[www.sr911.org/consolidated.shtm](http://www.sr911.org/consolidated.shtm)

The Consolidated Emergency Dispatch Agency Commission welcomes you to its meetings, which are held by announcement, and your interest is encouraged and appreciated.

**PUBLIC COMMENT PERIOD:** Matters under the jurisdiction of the Commission, and not on the posted agenda, may be addressed by the general public at the beginning of the regular agenda and any off-agenda matters before the Commission for consideration. However, California law prohibits the Commission from taking action on any matter which is not on the posted agenda unless it is determined to be an emergency by the Consolidated Emergency Dispatch Agency Commission for Stanislaus Regional 9-1-1. Any member of the public wishing to address the Commission during the "Public Comment" period shall be permitted to be heard once for up to 5 minutes. Please complete a Public Comment Form and give it to the Clerk of the Commission.

The agenda is divided into two sections:

**CONSENT CALENDAR:** These matters include routine financial and administrative actions and are identified with an asterisk (\*). All items on the consent calendar will be voted on as a single action at the beginning of the meeting under the section titled "Consent Calendar" without discussion. If you wish to discuss an item on the Consent Calendar, please notify the Clerk of the Commission prior to the beginning of the meeting or you may speak about the item during Public Comment Period.

**REGULAR CALENDAR:** These items will be individually discussed and include all items not on the consent calendar, all public hearings and correspondence.

**CLOSED SESSION:** Is the portion of the meeting conducted in private without the attendance of the public or press to discuss certain confidential matters specifically permitted by the Brown Act. The public will be provided an opportunity to comment on any matter to be considered in closed session prior to the Commission adjourning into closed session.

**ANY MEMBER OF THE AUDIENCE DESIRING TO ADDRESS THE COMMISSION ON A MATTER ON THE AGENDA:** Please raise your hand or step to the podium at the time the item is announced by the Commission Chairperson. In order that interested parties have an opportunity to speak, any person addressing the Commission will be limited to a maximum of 5 minutes unless the Chairperson of the Commission grants a longer period of time.

**BOARD AGENDAS AND MINUTES:** Materials related to an item on this Agenda submitted to the Commission after distribution of the agenda packet are available for public inspection in the Commission Clerk's office at 3705 Oakdale Rd, Modesto, CA 95357 during normal business hours.

**NOTICE REGARDING NON-ENGLISH SPEAKERS:** Consolidated Emergency Dispatch Agency Commission meetings are conducted in English and translation to other languages is not provided. Please make arrangements for an interpreter if necessary.

**REASONABLE ACCOMMODATIONS:** In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Clerk of the Commission at (209) 552-3900. Notification 72 hours prior to the meeting will enable the Commission to make reasonable arrangements to ensure accessibility to this meeting.

- 1.0 Pledge of Allegiance
- 2.0 Public Comment Period
- 3.0 Consent Calendar
  - 3.1 Approve Minutes of June 26, 2024, Meeting
  - 3.2 Approval of Appointment of Kasey Young as the Director of Emergency Dispatch
- 4.0 Informational
  - 4.1 Executive Director Report
- 5.0 Commissioner Reports
- 6.0 Correspondence
- 7.0 Adjournment



**Commission Board**  
**Sue Zwahlen**, City of Modesto Mayor  
**Buck Condit**, Board of Supervisor, District 1  
**Nick Bavaro**, Councilmember, District 4  
**Mani Grewal**, Board of Supervisor, District 4

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## **CONSOLIDATED EMERGENCY DISPATCH AGENCY COMMISSION**

### **MINUTES**

**June 26, 2024**

**Special Meeting**  
**2:00 p.m.**

**Regular Meeting Minutes**  
**3:30 p.m.**

**Stanislaus Regional 9-1-1**  
**3705 Oakdale Rd, Briefing Room**  
**Modesto, CA 95357**

[www.sr911.org/consolidated.shtm](http://www.sr911.org/consolidated.shtm)

Commission Members Present: City of Modesto Mayor, Sue Zwahlen; Stanislaus County Board of Supervisor, Buck Condit; City of Modesto Councilmember, Nick Bavaro; Stanislaus County Board of Supervisor, Mani Grewal.

Convened at 2:00 p.m. for Special Meeting

Prior to adjourning to Closed Session an opportunity was given to the public to address matters listed under Closed Session.

1.0 Closed Session: Public Employee Appointment: Title: Director of Emergency Dispatch. Government Code Section 54957.

No Reportable action.

Reconvened at 3:31 p.m. for Regular Session

2.0 Pledge of Allegiance to the Flag

3.0 Public Comment Period

None

#### 4.0 Consent Calander

##### 4.1 Approve Minutes of April 24, 2024, Meeting

*Motion to Approve the April 24, 2024, Meeting Minutes made by Commissioner Condit, seconded by Commissioner Bavaro, Approved 3-0. Commission Grewal abstained.*

##### 4.2 Update Regarding Fifth Amendment to the Joint Exercise of Powers Agreement between the City of Modesto and the County of Stanislaus for Emergency Dispatch Services and Appointment of Consolidated Emergency Dispatch Agency Commissioners

Public Comment: Captain Tori Hughes, Stanislaus County Sheriff's Office, shared concerns with the new JPA Governance Structure.

*Motion to Approve the Fifth Amendment to the Joint Exercise of Powers Agreement between the City of Modesto and the County of Stanislaus for Emergency Dispatch Services and Appointment of Consolidated Emergency Dispatch Agency Commissioners made by Commissioner Condit, seconded by Commission Zwahlen, Approved 4-0.*

#### 5.0 Regular Agenda

##### 5.1 Conduct the Annual Appointment of President, Vice President, and Secretary to the Consolidated Emergency Dispatch Agency Commission Effective June 1, 2024

*Motion to appoint Commissioner Condit as President, made by Commissioner Zwahlen, seconded by Commissioner Grewal, Approved 4-0 unan.*

*Motion to appoint Commissioner Bavaro as Vice-President made by Commissioner Zwahlen, seconded by Commissioner Grewal, Approved 4-0 unan.*

*Motion to appoint the Secretary to be Administered by Stanislaus Regional 9-1-1 Administrative Staff made by Commissioner Grewal, seconded by Commissioner Zwahlen, Approved 4-0 unan.*

##### 5.2 Consider the Approval of the Fiscal Year 2024-2025 Meeting Dates for the Consolidated Emergency Dispatch Agency Commission and User Committee Meetings

It was mentioned by Counsel that the User Committee Meetings are meetings with other user agencies and are not Brown Act Meetings. Also, that there is a need for a meeting in July.

*Motion to Approve the FY 2024-2025 Consolidated Emergency Dispatch Agency Commission Meeting Dates and add an additional meeting for July 17, 2024, at 3:00 p.m. made by Commissioner Bavaro, seconded by Commissioner Grewal, Approved 4-0 unan.*

5.3 Consider the Approval of the Fiscal Year 2024 Year End Budget Adjustment

Stanislaus Regional 9-1-1 (SR911) Interim Executive Director Kasey Young (Young) shared there is an adjustment of \$64,000 that will be transferred from salaries and benefits to services and supplies and that there will be no additional cost to member agencies.

*Motion to accept the SR911 analysis of Fiscal Year 2024 year-end budget adjustment and authorize the Auditor-Controller to make the necessary adjustments as recommended made by Commissioner Zwahlen, seconded by Commissioner Bavaro, Approved 4-0 unan.*

5.4 Consider the Approval of the Stanislaus Regional 911 Fiscal Year 2024/2025 Final Budget and Related Actions

Young presented the Fiscal Year 2024/2025 Final Budget.

*Motion to accept SR911 Fiscal Year 2024/2025 Final Budget made by Zwahlen, seconded by Commissioner Bavaro, Approved 4-0 unan.*

5.5 Authorize the Consolidated Emergency Dispatch Agency Commission President and Executive Director to Execute a One (1) Year Professional Services Agreement with Jocelyn E. Roland, Ph. D. for Psychological Screening and Counseling Services in an Annual Amount Not to Exceed \$21,000

*Motion to approve Consolidated Emergency Dispatch Agency Commission President and Executive Director to Execute a One (1) Year Professional Services Agreement with Jocelyn E. Roland, Ph. D. for Psychological Screening and Counseling Services in an Annual Amount Not to Exceed \$21,000 made by Commissioner Zwahlen, seconded by Commissioner Grewal, Approved 4-0 unan.*

5.6 Authorize the Consolidated Emergency Dispatch Agency Commission President and Executive Director to Execute a One (1) Year Agreement with Simpson Investigation Services for Background Investigation Services in an Annual Amount Not to Exceed \$20,000

*Motion to approve the Consolidated Emergency Dispatch Agency Commission President and Executive Director to Execute a One (1) Year Agreement with Simpson Investigation Services for Background Investigation Services in an Annual Amount Not to Exceed \$20,000 made by Commissioner Zwahlen, seconded by Commissioner Bavaro, Approved 4-0 unan.*

- 5.7 Authorize the Consolidated Emergency Dispatch Agency Commission President and Executive Director to Execute a One (1) Year Agreement with Rank Investigation and Protection Inc. for Background Investigation Services in an Annual Amount Not to Exceed \$20,000

*Motion to Approve the Consolidated Emergency Dispatch Agency Commission President and Executive Director to Execute a One (1) Year Agreement with Rank Investigation and Protection Inc. for Background Investigation Services in an Annual Amount Not to Exceed \$20,000 made by Commissioner Bavaro, seconded by Commissioner Zwahlen, Approved 4-0 unan.*

- 5.8 Authorize the Consolidated Emergency Dispatch Agency Commission President and Executive Director to Execute a One (1) Year Professional Services Agreement with Cordico Psychological Corporation for Psychological Screening and Counseling Services in an Annual Amount Not to Exceed \$9,000

*Motion to Approve the Consolidated Emergency Dispatch Agency Commission President and Executive Director to Execute a One (1) Year Professional Services Agreement with Cordico Psychological Corporation for Psychological Screening and Counseling Services in an Annual Amount Not to Exceed \$9,000 made by Commissioner Zwahlen, seconded by Commissioner Bavaro, Approved 4-0 unan.*

- 5.9 Consider the Approval of the Computer Aided Dispatch (CAD) System Procurement and Authorize Staff to Pursue Procurement Through the Approved Procurement Option

Public Comment: Captain Tori Hughes, Stanislaus County Sheriff's Office, shared concerns on pursuing the CAD system with Central Square. Joe Lopez, City Manager, City of Modesto clarified questions the commission members had.

Commission Grewal acknowledged the Sheriff's Office has entered into a partnership with Oracle that could potentially provide cost savings to the county, but also that the Commission already voted to pursue Central Square CAD at the last commission meeting and so today he was casting a vote specifically for the funding options.

*Motion to Direct Staff to work with the City of Modesto's procurement of the Central Square CAD System, using available grant funds in support of the procurement, and work with Modesto and partner agencies on agreements for the use of the CAD made by Commissioner Zwahlen, seconded by Commissioner Bavaro, Approved 4-0 unan.*

6.0 Informational

6.1 Executive Director Report

Young presented the Dispatcher Staff Report and the Monthly Operations Report as of May 2024.

7.0 Commissioner Reports

None

8.0 Correspondence

None

9.0 Adjournment

Adjourned at 4:53 p.m.

ATTESTED: By Melissa Parikh, Consolidated Emergency Dispatch Agency Commission Clerk

*The above is a summary of the minutes of the governing board of the Consolidated Emergency Dispatch Agency Commission.*



The professional connection between the community and public safety.

Kasey Young, Interim Executive Director

Vote Required:  Yes  No

**AGENDA DATE:** July 17, 2024

**SUBJECT:** Approval of Appointment of Kasey Young as the Director of  
Emergency Dispatch

**DISCUSSION:**

There is a vacancy in the position of Director of Stanislaus Regional 9-1-1 (SR911) emergency dispatch services.

Ms. Young has more than 16 years of public safety experience in similar 9-1-1 emergency communication centers. She participates on a national committee, two state-wide committees, and one regional task force that focus on 911-988 best practices and next generation technology for emergency communications centers. In addition, she started a state-wide committee and is the co-chair of that committee that has a focus area of "Emergency Medical Dispatch Quality Assurance" and has been an advisor to a Local Emergency Services Agency (LEMSA). Ms. Young is a member of the Executive Board for the California Chapter of the National Emergency Number Association and participates in the 9-1-1 Long Range Planning Committee through CalOES. Ms. Young has experience in two Operational Area Coordination Centers and one Regional Coordination Center which handled mutual aid for 16 counties in Region II and maintained the dispatch center's status as an Accredited Center of Excellence through the International Academies of Emergency Dispatch. She implemented programs including formal training, quality assurance, critical incident stress management, peer support, and employee recognition. She consults other emergency communications centers throughout the state on the implementation of training and quality assurance programs as well as accreditation. She has experience working as a quality assurance reviewer for emergency medical dispatch through the International Academies of Emergency Dispatch where she reviewed and evaluated emergency call-processing standards for agencies throughout the country. She maintains two certifications through the National Emergency Number Association for the Center Manager Certification Program and as an Emergency Number Professional.

Ms. Young is a long-time resident of Stanislaus County, believes in staying ahead of the curve and always holding true to one's morals, values, and staying authentic. She is an advocate for positive change and individual growth. She prides herself in serving the public and her team.



A starting hourly salary of \$82.05, approximately \$170,664 annually, is recommended for Ms. Young upon her appointment to the position of Director of Stanislaus Regional 9-1-1 commensurate with her extensive qualifications and experience. This wage will be within the Salary Band for the Executive Director classification upon the appointment commencement date of July 17<sup>th</sup>, 2024. In addition, Ms. Young will be eligible to receive department head benefits pursuant to County policy.

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**FISCAL IMPACT:**

Ms. Young's starting salary will be \$82.05 per hour, or \$170,664 annually. Funding for this position is authorized in the current adopted budget and no increase in appropriations to the SR911 budget is being requested.

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**RECOMMENDATION:**

Approve the appointment of Kasey Young as Executive Director of Stanislaus Regional 9-1-1.

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**CONTACT PERSON:** Ruben Imperial, Assistant Executive Officer  
Stanislaus County, (209) 525-6205

Scotty Douglass, Deputy City Manager  
City of Modesto, (209) 577-9149

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**ATTACHMENTS:** None