



STANISLAUS REGIONAL 9-1-1 JOINT POWERS AGENCY COMMISSION MEETING MINUTES

Regular Session
Thursday, November 10, 2005
3:00 p.m.

Commission members present: Bill O'Brien, Maurice Sanders, Jim Miguel, George Britton, Rick Robinson, Mick Krausnick, Rolly Stevens

Absent: John Fantazia, Will O'Bryant

Vice-Chairman, Bill O'Brien called the meeting to order at 3:07 p.m.

Unan. Approved of amended minutes from 8/25/2005 meeting. Minutes from 8/25/2005 were approved after amending Bill O'Brien as attending.

Paul Stein, Director of Stanislaus Regional 9-1-1, presented an update regarding:

- a. Roof repairs are fully completed
- b. HVAC replacement is at purchasing
- c. Staff training
- d. Recruitment
- e. CAD system, the committee included a 3rd vendor which necessitates additional site visits
- f. Radio contract dated in 1985 is now under review, we will be developing a JPA specific contract
- g. Department is operating within budget

Informational **A-2.** The dates for the Joint Powers Agency Commission Meetings were reviewed and approved

A-3 Director Stein updated the Commission regarding the meeting with the Advisory Committee to discuss development of the 2006-2007 budget and reviewed the recently published APCO formulae, formulae based on current performance and call volumes. The review indicated a need for numerous new positions within dispatch to handle the current load. The Advisory Committee could not support the addition of positions due to budgetary constraints, The Advisors suggested development of a "pilot program" involving part-time employees. Director indicated that SR911 history in working with part-time had been less than successful and saw little value in repeating this course of action.

Director Stein pointed out that the current process creates a dangerous situation; as callers are routinely handled by dispatchers who are trying to monitor and dispatch while answering incoming calls. The Director requested the Commission review the possibility of funding positions to reach proper staffing levels, or at least the three positions currently held vacant. The auditor has provided best guess numbers for budget development purposed that reflect; 10% for staff step increases & COLAS, 20% for utilities, and 25% in administrative increases.

Chief Miguel encouraged the Commission to allow the Advisory Committee to move forward in pursuing part-time staff possibilities and options. The Advisory Committee says they can support "something", but not the current plan. Assistant Sheriff Sanders suggested pursuing internships with the College of Justice and questioned the numbers of emergency vs. non-emergency calls received. Commissioner O'Brien raised

questions regarding 10 hours overtime issue per payroll period. Director Stein explained that overtime includes training time costs, part of which is State mandated. Assistant Sheriff Sanders inquired regarding impact on covering lunches through overtime expenses, and Director Stein advised him it is approximately \$69,000 per year. Chief Miguel inquired regarding cross-training expenses and was advised it is necessary to meet the requirements of daily staffing. When other comments were requested, Chief Hinshaw addressed there might be some transition to reduced overtime and increased efficiency, and remarked that we were currently unaware of what the outcome of our upcoming labor negotiations might be. Chief Wasden reinforced to the Commission that the Advisory Committee is working very diligently and that the people on the Advisory Committee have been working in this capacity for 30+ years. He suggested a different name/function for the current Advisory Committee, separating it from budget discussions, acknowledging it all has to work together and that the Advisory Committee is meeting and working on a monthly basis with Paul Stein

Robinson/Britton unan. **B-1.**

Directed the City Manager and CEO to work with Advisory Committee to develop a recommendation. Mick Krausnick will formulate a memo with outlines modifications of the governance of the Stanislaus Regional 9-1-1 Joint Powers Authority relating to Budget Authority and delegation of certain decisions to the Dispatch Advisory Committee, and authority to prepare necessary amendments to the JPA agreement reflecting approved modifications.

C-1 Conducted in closed session.

Adjourned at 4:43 p.m. after closed session was adjourned.

ATTESTED: Kaye-Marie Newell, Joint Powers Agency Commission Clerk. The above is a summary of the minutes of the Governing Board of the Consolidated Emergency Dispatch Agency. Complete audio taped minutes are available from the Stanislaus Regional 9-1-1 administration office.