



DISPATCH ADVISORY BOARD
MINUTES

March 1, 2017

Regular Meeting Minutes
2:00 p.m.

Stanislaus Regional 9-1-1
3705 Oakdale Rd., Modesto, CA 95357

- 1.0 Open and Welcome
SR911 Executive Director Scotty Douglass called the Regular Meeting to order at 2:00 p.m.

Advisory Board Members Present: Stanislaus County Sheriff, Adam Christianson, Stanislaus County Fire Warden Dale Skiles, and City of Modesto Assistant Fire Chief Michael Lillie (for City of Modesto Fire Chief Sean Slamon)

Absent: Galen Carroll, City of Modesto Chief of Police

Others Present: Lisa Frazer, Alan McFadon, Kim Rightmire, and John Bettencourt, Stanislaus Regional 911; Jody Hayes, Stanislaus County Chief Executive Office, Tom Boze, Stanislaus County County Counsel, Joe Lopez, City of Modesto

- 2.0 Public Comment Period
No public comments.

- 3.0 Consent Calendar

- 3.1 Approval of Minutes from Dispatch Advisory Board Regular Meeting
February 9, 2017.
Christianson/Skiles unam. Approve Consent Calendar 3-0

- 4.0 Regular Agenda

- 4.1 Agreement to recommend and Forward to the Consolidated Emergency Dispatch Agency Commission the Fiscal Year 2017-18 Proposed Budget
Scotty Douglass reviewed the fact that the Budget had been presented at the previous meeting dated February 9, 2017. At the February 15, 2017 meeting of the Consolidated Emergency Dispatch Agency Commission, members asked the

Dispatch Advisory Board to consider at its next meeting the proposed salary vacancy rate of 5.0% as opposed to the budgeted rate of 2.5%. Douglass informed the Advisory Board that applying the 5% vacancy rate, combined with current staffing patterns, the Agency may have to access SR911 contingency funds. Adam Christianson and Dale Skiles both commented that they were familiar with the County practice of budgeting salaries using a 5% vacancy rate. Joe Lopez also expressed that the City of Modesto uses a 5% vacancy rate for budgeting salaries. Douglass referred to the documents displaying the breakdown by agency the contributions based on both a 5% vacancy difference and a 2.5% vacancy difference. Douglass discussed the smoothing sampling emphasizing the benefits and obstacles. Douglass recommended that more time is necessary to study the smoothing function. Motion was made by Adam Christianson to recommend the 2017-18 Proposed Budget with a 5% vacancy rate and no changes to partner contributions based on the current formula. Christianson/Skiles unam. 3-0

5.0 Informational

5.1 SR911 Staff Reports

Scotty Douglass distributed a list of technical services projects and their expected completion date. Douglass mentioned today's meeting of Communications Training Officers and their professional development through the mentoring process. Dale Skiles thanked staff for their support over the previous weeks related to the flood. Skiles gave an update on the EOC master plan for 3705 Oakdale Road. Douglass mentioned the possible partnerships with AMR in the EMS process through the use of the CAD-to-CAD Interface.

5.2 Dispatch Advisory Board Member Reports. None

6.0 Adjournment

Meeting adjourned at 2:29 p.m.

ATTESTED: John Bettencourt
Dispatch Advisory Board Clerk

The above is a summary of the minutes of the Governing Board of the Dispatch Advisory Board. Complete audio minutes are available from the Stanislaus Regional 9-1-1 Administration Office.