



## DISPATCH ADVISORY BOARD AGENDA

September 15, 2016

2:00 p.m.

Stanislaus Regional 9-1-1 Logistics Room  
3705 Oakdale Rd., Modesto, CA 95357

The Dispatch Advisory Board welcomes you to its meetings, which are held by announcement, and your interest is encouraged and appreciated.

**PUBLIC COMMENT PERIOD:** Matters under the jurisdiction of the Dispatch Advisory Board, and not on the posted agenda, may be addressed by the general public at the beginning of the regular agenda and any off-agenda matters before the Board for consideration. However, California law prohibits the Board from taking action on any matter which is not on the posted agenda unless it is determined to be an emergency by the Dispatch Advisory Board. Any member of the public wishing to address the Dispatch Advisory Board during the "Public Comment" period shall be permitted to be heard once for up to 5 minutes. Please complete a Public Comment Form and give it to the Clerk of the Board.

The agenda is divided into two sections:

**CONSENT CALENDAR:** These matters include routine financial and administrative actions and are identified with an asterisk (\*). All items on the consent calendar will be voted on as a single action at the beginning of the meeting under the section titled "Consent Calendar" without discussion. If you wish to discuss an item on the Consent Calendar, please notify the Clerk of the Dispatch Advisory Board prior to the beginning of the meeting or you may speak about the item during Public Comment Period.

**AGENDA ITEMS:** These items will be individually discussed and include all items not on the consent calendar, all public hearings and correspondence.

**CLOSED SESSION:** Is the portion of the meeting conducted in private without the attendance of the public or press to discuss certain confidential matters specifically permitted by the Brown Act. The public will be provided an opportunity to comment on any matter to be considered in closed session prior to the Board adjourning into closed session.

**ANY MEMBER OF THE AUDIENCE DESIRING TO ADDRESS THE DISPATCH ADVISORY BOARD ON A MATTER ON THE AGENDA:** Please raise your hand at the time the item is announced by the Commission Chairperson. In order that interested parties have an opportunity to speak, any person addressing the Commission will be limited to a maximum of 5 minutes unless the Chairperson of the Commission grants a longer period of time.

**BOARD AGENDAS AND MINUTES:** Materials related to an item on this Agenda submitted to the Dispatch Advisory Board after distribution of the agenda packet are available for public inspection in the Commission Clerk's office at 3705 Oakdale Rd, Modesto, CA 95357 during normal business hours.

**NOTICE REGARDING NON-ENGLISH SPEAKERS:** Dispatch Advisory Board meetings are conducted in English and translation to other languages is not provided. Please make arrangements for an interpreter if necessary.

**REASONABLE ACCOMMODATIONS:** In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Clerk of the Dispatch Advisory Board at (209) 552-3900. Notification 72 hours prior to the meeting will enable the Dispatch Advisory Board to make reasonable arrangements to ensure accessibility to this meeting.

- 1.0 Open and Welcome
- 2.0 Public Comment Period
- 3.0 Consent Calendar
  - 3.1 Approve Minutes of August 11, 2016 Regular Meeting
- 4.0 Regular Agenda
  - 4.1 Accept and File Monthly Operations Report as Presented by the Operations Division Manager
  - 4.2 Consider and Approve Policy A-13, "Below Minimum Staffing Notifications as Recommended by the Operations Division Manager

- 4.3 Accept and File Year-End Budget Accounting for Fiscal Year 2015/16
  - 4.4 Receive Presentation from Executive Director Regarding 3-Year Capital Equipment Replacement Plan; FY2016/17
  - 4.5 Approve Allocation of Surplus FY 2015/16 Funds to Replace the Dispatch Radio Console in FY 2016/17 and Begin a 4% Contingency Reserve Fund as Recommended by the Executive Director.
  - 4.6 Accept and File Status Report Regarding Dispatcher Staffing, Discuss a Temporary Flexible Over-hire Allotment of 4.0 – 8.0 FTE Emergency Dispatchers / Emergency Call Taker Classifications in Support of an Accelerated Staffing Plan, and Conduct a Working Session Regarding Staffing, Coverage, and Service Levels at Current Staffing Levels as Recommended by the Executive Director
- 5.0 Report(s) from SR911 Staff
- 5.1 Recruitment, Training, and Retention Plan
  - 5.2 Continuous Lateral Recruitment
  - 5.3 Training Academy Update – Operations Division Manager
  - 5.4 Applicant Open-house
- 6.0 Correspondence
- 6.1 Email Correspondence from CA 9-1-1 Emergency Communications Wireless E9-1-1 and Emergency Technologies Manager, CalOES, Regarding ATT Phase2 Wireless Deployment – ATT Direct Routing Scheduled for 9/16/2016 Re-scheduled to January, 2017
- 7.0 Dispatch Advisory Board Member Reports
- 8.0 Closed Executive Session
- 8.1 Conference with Labor Negotiator Pursuant to Government Code Section 54957.6 – Represented Employees  
  
Represented Employees: Public Safety Dispatcher Unit
  - 8.2 The Executive Director's Performance Review will be Conducted Pursuant to Government Code Section 54957
- 9.0 Re-adjourn to Open Session to Report any Action Resulting from the Closed Executive Session
- 10.0 Adjournment