



DISPATCH ADVISORY BOARD MINUTES

November 12, 2015

2:00 p.m.

Stanislaus Regional 9-1-1 Logistics Room
3705 Oakdale Rd., Modesto, CA 95357

The Dispatch Advisory Board welcomes you to its meetings, which are held by announcement, and your interest is encouraged and appreciated.

PUBLIC COMMENT PERIOD: Matters under the jurisdiction of the Dispatch Advisory Board, and not on the posted agenda, may be addressed by the general public at the beginning of the regular agenda and any off-agenda matters before the Board for consideration. However, California law prohibits the Board from taking action on any matter which is not on the posted agenda unless it is determined to be an emergency by the Dispatch Advisory Board. Any member of the public wishing to address the Dispatch Advisory Board during the "Public Comment" period shall be permitted to be heard once for up to 5 minutes. Please complete a Public Comment Form and give it to the Clerk of the Board.

The agenda is divided into two sections:

CONSENT CALENDAR: These matters include routine financial and administrative actions and are identified with an asterisk (*). All items on the consent calendar will be voted on as a single action at the beginning of the meeting under the section titled "Consent Calendar" without discussion. If you wish to discuss an item on the Consent Calendar, please notify the Clerk of the Dispatch Advisory Board prior to the beginning of the meeting or you may speak about the item during Public Comment Period.

AGENDA ITEMS: These items will be individually discussed and include all items not on the consent calendar, all public hearings and correspondence.

CLOSED SESSION: Is the portion of the meeting conducted in private without the attendance of the public or press to discuss certain confidential matters specifically permitted by the Brown Act. The public will be provided an opportunity to comment on any matter to be considered in closed session prior to the Board adjourning into closed session.

ANY MEMBER OF THE AUDIENCE DESIRING TO ADDRESS THE DISPATCH ADVISORY BOARD ON A MATTER ON THE AGENDA: Please raise your hand at the time the item is announced by the Commission Chairperson. In order that interested parties have an opportunity to speak, any person addressing the Commission will be limited to a maximum of 5 minutes unless the Chairperson of the Commission grants a longer period of time.

BOARD AGENDAS AND MINUTES: Materials related to an item on this Agenda submitted to the Dispatch Advisory Board after distribution of the agenda packet are available for public inspection in the Commission Clerk's office at 3705 Oakdale Rd, Modesto, CA 95357 during normal business hours.

NOTICE REGARDING NON-ENGLISH SPEAKERS: Dispatch Advisory Board meetings are conducted in English and translation to other languages is not provided. Please make arrangements for an interpreter if necessary.

REASONABLE ACCOMMODATIONS: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Clerk of the Dispatch Advisory Board at (209) 552-3900. Notification 72 hours prior to the meeting will enable the Dispatch Advisory Board to make reasonable arrangements to ensure accessibility to this meeting.

Advisory Board Members Present: Stanislaus County Sheriff, Adam Christianson; Chief of Police, City of Modesto, Galen Carroll; City of Modesto Fire Chief, Sean Slamon

Absent: Stanislaus County Fire Warden/Assistant Director of Emergency Services, Dale Skiles

Others Present: SR 9-1-1 Operations Manager, Wendy Silva; Deputy City Manager, Joe Lopez; SR 9-1-1 Business Services Manager, John Bettencourt, 800 MHz Project Manager Barbara Jackson

Absent: SR 9-1-1 Director Joel Broumas

I. Open and Welcome

Stanislaus Regional 911 Operations Manager Wendy Silva called the meeting to order at 2:04 p.m.

II. Public Comment Period

There were no public comments

III. Consent Calendar

A. Miscellaneous

- *1. Christianson/Slamon unan Approved Minutes from Dispatch Advisory Board Meeting September 10, 2015
- *2. Carroll/Slamon unan Approved Minutes from Dispatch Advisory Board Meeting October 8, 2015

IV. Informational

B. Miscellaneous

1. Informational: 800 MHz/Simulcast Radio System Update – Barbara Jackson
Barbara Jackson updated those present on the current status of the 800 MHz Radio System project including funding balance updates, the soil study for tower structural engineering and advised that the shelter will need 15-17 weeks lead time. Projected completion date is anticipated to be April 15, 2016.
2. Informational: Staffing Update – Wendy Silva
Operations Manager, Wendy Silva provided an update on the staffing and recruitment for SR9-1-1, reporting that the trainees are doing extremely well. Interviews were conducted Tuesday 11/10/2015 for part time call takers. There are two openings for Dispatchers, and there are applicants that Joel and Wendy will be reviewing on Monday to determine who will go forward into background. Morale has improved in dispatch, even though the new people are not yet fully trained and able to work independently.

Other comments prior to adjournment: Chief Slamon thanked SR911 Operations Manager Wendy Silva, Director Joel Broumas, Systems Engineer Darren Eudy, and SR 9-1-1 Fire staff for the resource sharing transition, all is going well. There were a lot of engine number changes, which added some extra challenges. Also thanked Director Broumas and Operations Manager Silva for the monthly reports, and requested call processing time data to see how we're doing. Chief Slamon also commented that Fire is beginning to get a lot more standby requests from dispatch, but understands that there's still a lack of call takers able to help process the work flow. Doesn't want it to impede Fire's ability to provide customer safety.

Chief Carroll asked how things went with the roll out of the new city beats. Operations Manager Silva indicated on the dispatch side it's going very well, getting positive feedback regarding the beat changes, as well as the resource sharing changes.

V. Adjournment at 14:15