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Lt. MIKE PARKER, Co-Director
Chief CECIL RIDGE, Co-Director
WENDY SILVA, Operations Manager

EMERGENCY DISPATCH JOINT POWERS AGENCY ADVISORY BOARD MINUTES

January 29, 2015

2:00 p.m.

Modesto-Stanislaus Emergency Services Facility
3705 Oakdale Rd
Modesto, CA 95357

Advisory Board Members present: Chief Sean Slamon, Modesto Fire Dept.; Fire Warden, Dale Skiles, Sheriff Adam Christianson, Co-Director for Stanislaus Regional 9-1-1, Cecil Ridge. Chief of Police, City of Modesto, Galen Carroll (arrived late)

Also present: Wendy Silva, Operations Manager, Stanislaus Regional 9-1-1; Darren Eudy, Systems Engineer II, Stanislaus Regional 9-1-1; John Bettencourt, Business Services Manager, Stanislaus Regional 9-1-1; Kurt Kline, Systems Engineer II, Stanislaus Regional 9-1-1, Nate Olson, Systems Engineer II, Stanislaus Regional 9-1-1.

- I. Slamon/Christianson Unan. Approved Minutes from December 16, 2014
- II. Regular Calendar Agenda Items

A-1. Diablo Grande

There is a stakeholder meeting scheduled for February 2, at 3:00 p.m to discuss the strategies and review the report that Kurt prepared. There will be a meeting with the Diablo Grande people on February 5, at 3:00 p.m. There was a meeting with all the stakeholders last week at 1010 10th St., and it was determined to do some additional research and meet on February 2.

Kurt updated the Advisors that there was an offer for \$300,000. To build out phase 1 & 2 and they would have no further responsibilities.

Phase 1 is to repair what's there and add county LG2 dept. for the roads dept. with a quote of \$450,000.

Phase 2 is after additional homes were built then add 2 more channels for SO and Fire.

County has asked developer for \$500,000, monies for operation and maintenance tied to a home owners group assessment, and the develop will pay for a title search for the properties already in use to insure we aren't inheriting anything that may be encumbered.

County Counsel, County Planning and Keith Boggs from the C.E.O's office are all involved in this process with Diablo Grande.

Sheriff Christianson commented that the message needs to be that it costs X amount of dollars, and Diablo Grande is responsible for it.

The county is in the strongest position insuring that this process be executed correctly, and insuring the monies necessary for the County to complete the project.

A-2. 800 MHz/Simulcast

Kurt Kline updated the Advisory Board. The system has been commissioned. Ceres and Turlock are up and running. Testing is being done. There are some software glitches, but Tait is working on those. Coverage tests indicate good penetration. Transmission is very clear. County wide foot print is about 15 miles away from the two sites that are up and have transmission.

1010-10 St. is progressing. Resubmitted FAA clearance for updating. FAA is requiring height of building surveys be done before they issue license. In process of getting quotes for the surveys now.

Chief Ridge was asked to contact Cathy Blair in County Purchasing for help in expediting the process for the survey quotes due to the urgency of the project timelines.

Questions were brought up about ownership of the towers and equipment. Information was shared that there are use agreements in place between SR 9-1-1 and Turlock, and Ceres, for use of the site, equipment. There is a stipulation indicating should they choose to join the system they will help to pay for the maintenance of the system. County Counsel and legal counsels for Ceres and Turlock have approved the agreements. SR9-1-1 is the agreement holder for 800 MHz/Simulcast project.

A-3. CAD/Tiburon update

Daren Eudy updated the Advisory Committee. Tiburon delivered the product the week of January 5th and worked through most of the items that week. There were about 40 action items from the previous time. From the mobile aspect there are about 12 items still outstanding, that need to be fixed before moving forward with the mobile application. Waiting for a response back from Tiburon as to when they can complete those items and do those updates and provide us with a new mobile application to deploy to the test environment.

Tiburon has their machines in their engineering site when they deploy to our test environment^h when their staff was here, and was able to solve some of the issues when they were on site. We completed the tested and found 12 gating items from the mobile that would cause us to delay more until they provide the fixes.

Wendy asked if we upgrade CAD without the mobiles being ready. It sounds like that's possible, but it's also going to impact the work that's being done on the mobiles. Darren interacted with Tiburon and that decision needs to come from the Advisors.

Darren added that when he initiated his request to Tiburon upgrade CAD, the new CAD application is backward compatible to the mobile application that we're currently running in the mobiles. So if we upgrade the front end on the CAD side the current mobile application should work. They haven't deployed that in their test environment to verify because it would require

additional work on their site, so they want to know which way we want to go before they make the determination to insure that environment will work.

Darren continued; there are not only operating system issues with them being XP on our work stations, we have hardware that's been running for 6+ years. We need to get it switched out. We need to get the new hardware.

Darren said we have new hardware waiting for the new platform.

Further conversation included finding a way to keep moving forward on the project, going up the chain of command at Tiburon as required to get it accomplished.

In summary, Sheriff Christianson commented that with respect to some direction do we wait for Kevin to take the next step, or is there an alternate measure to be taken?

Darren commented that Kevin has been the point of contact. Right now Darren is waiting for Tiburon to tell him when they can provide the next mobile update, and answer his questions in reference to upgrading CAD and leave Mobile behind for now. We need to know the Advisory Board's thoughts.

Sheriff Christianson agreed that we need to join forces, push and get this done. We can't keep coming once a month, having discussions about this.

Chief Skiles agreed with Chief Carroll in regard to getting Tiburon in the room.

Darren said we are waiting for Tiburon to provide the additional changes to the mobile.

Sheriff Christianson said it's time for the Advisors to get Tiburon out here. Chief Carroll agreed with Sheriff Christianson. Chief Skiles asked if Chief Carroll would do this, or would it be Kevin.

Darren replied that Kevin has been the point of contact for technical and project management.

Wendy shared additional information. Consolidated Fire, Modesto, Ceres and the City of Turlock are doing a boundary drop, which is a form or resource sharing where they cross into each other's boundaries regularly. This impacts Darren's work. He has just gotten the packet with an anticipated go live date of 3/1/2015. There is a tremendous load of tedious work to get this ready in the background. Darren and Rebecca are job sharing to get this accomplished. Doesn't expect this to interfere with other projects also going on at the same time, such as Tiburon.

A-4. MPD & AVL Data

MPD has a 3M license plate reader product. MPD dispatchers and the shift managers have a monitor. This has not had any impact on the dispatcher's work as far as time or delays. The dispatchers like it.

A-5. Mt. Oso Lease

Carroll/Slamon unan.to agree with lease agreement constructed by GSA, returning to the JPA Commission 2/18/2015 for approval and acceptance for the next 3 years.

Continuation of conversation from previous JPA Commission meeting. We are required as a county department to use General Services Agency to create our contracts and agreements. GSA started the contract negotiations with the property owners several months ago. County policy is a standard 3-5 year agreement. The property owners were originally asking for a higher price per month and GSA was able to negotiate that into a lower rate. There has been no cost increase in the past 6-8 years, and in the interim the property was sold and there was a reassessment of the property, contributing to the rental increase as well.

A-6. Matrix

No discussion occurred on this item

A-7. Newman's Seat on JPA Commission

Due to Newman's recent transition to the City of Oakdale for law dispatch questions were raised regarding the City of Newman retaining a seat on the JPA Commission. The JPA Agreement indicates the City of Ceres should hold the seat, and if they choose not to, then the seat can be held by another partner city in the county. First thought is to approach the City of Ceres for interest in assuming the Commission seat moving forward. Further discussion was tabled. Item will be added to the JPA Commission Agenda for further discussion in a closed session.

A-8. Staffing

Wendy updated the Advisory Board. Down 4 dispatchers, 2 are retiring in March 2015. One dispatcher resigned from a full time position effective March 2015. Also have 2 employees on extensive leave and will likely not continue employment with SR 9-1-1 within the next month or so. Effective March 2015 SR 9-1-1 will be short 9 dispatchers.

We have applicants in background to begin hiring and training. Goal is to have them in an academy within the next month.

We will start next round of testing after that with the continuous recruitment. 150 passed the application process.

All 4 full time call taking positions are full with a recent acceptance of a job offer.

Holding off on 3rd. Systems Engineer II position due to recommendation from Matrix to not fill the position.

GIS Specialist is also resigning from SR 9-1-1 after the birth of her twins.

Cecil added that he has been in conversation with the Dr. that conducts our Psychological backgrounds to determine if there are ways to reduce the amount of wait time required to conduct that portion of the hiring process. They are working on a couple of ideas as well to prevent any bottlenecks.

A-9. Upcoming Budget Direction

Capital facility investment will be required to replace the work stations in dispatch as the current furniture is at the end of its life.

As we begin to approach the budget cycle, we wanted to keep you informed so there's no surprise.

Adjourned at 3:02 p.m.