



Commission Board
Bill Zoslocki, President
Bill O'Brien, Vice President
Jim Holgersson, Modesto City Manager
Stan Risen, Stanislaus County C.E.O.
Robert Martina, Mayor, City of Newman
Adam Christianson, Sheriff, Stanislaus County
Sean Slamon, Fire Chief, City of Modesto
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CONSOLIDATED EMERGENCY DISPATCH AGENCY COMMISSION MINUTES

September 16, 2015

REGULAR MEETING

1:00 p.m.

City-County Administration Building
1010 10th Street, Board Chambers
Modesto, CA 95354

Commission Members Present: President Bill Zoslocki; Vice-President Bill O'Brien; Modesto City Manager, Jim Holgersson; Stanislaus County C.E.O., Stan Risen; Modesto Fire Chief, Sean Slamon, Sheriff Adam Christianson; City of Newman Chief of Police, Randy Richardson (Alternate for Mayor Robert Martina)

Absent: City of Newman Mayor, Robert Martina

- I. Open and Welcome
- II. Pledge of Allegiance to the Flag
- III. Public Comment Period
There were no public comments
- IV. Consent Calendar
 - A. Miscellaneous
 - * 1. Christianson/Slamon unan. **Approved of Minutes from August 19, 2015**
- V. Agenda Items
 - B. Miscellaneous
 1. Christianson/Holgersson unan. **Accepted the Stanislaus County City Manager's Group Recommendation for the Seventh Commission Board Seat**
Joe Lopez reminded the Commission of the August presentation to the Commission regarding the governance item related to the Matrix report, and the next steps. The recommendation at that time was to rotate the 7th seat amongst the largest contributing agencies. The Commission directed that they reach out in the Stanislaus County City Manager's Meeting for further discussion on that Commission seat. That meeting occurred on September 2, 2015. It was decided to rotate out the seat currently occupied by the City of Newman and to provide a rotation among the five largest contributing agencies. It was also recommended that the alternate Commission Member for that seat come from one of the other larger contributing agencies. The City Managers recommended the seat currently held by the City of Newman be rotated to the City of Hughson, City Manager Raul Mendez, and the alternate would be Tim Ogden, City Manager from the City of Waterford. It was recommended that the Commission immediately appoint Raul Mendez

from the City of Hughson. At the appropriate time when the rotation is due the City Manager's Group will determine who the new Commission member and alternate will be. The rotation occurred immediately after the vote for approval.

C.E.O. Risen expressed appreciation to Chief of Police, Randy Richardson from the City of Newman for his commitment and participation with the Consolidated Emergency Dispatch Agency Commission.

2. Christianson/Slamon unan. **Approved the Stanislaus Regional 9-1-1 Final Budget for the Fiscal Year 2015-2016**

Jody Hayes updated the commission regarding the budget being presented. The Matrix report recommended the new allocation methodology be implemented by July 2015. It was not reasonable for partner agencies who had already anticipated a certain cost structure to be surprised just prior to the fiscal year with significant changes with what their financial contributions would be to the agency. Therefore a proposed budget was requested allowing time to perform more analysis for the new allocation structure. That recommendation will be presented to the Commission in October 2015, allowing time individual briefing, sharing some of those new concepts prior to the October meeting. Jody presented a chart regarding the two components of current service levels in dispatch; Core Services and Ancillary Services. Raul Mendez, City Manager for the City of Hughson agreed to participate as an additional member of the Cost Allocation sub-committee to develop a recommendation as it relates to cost allocation for the October meeting.

The budget presentation was the status quo from what was formerly presented. The final budget allowed the department the opportunity to determine if there was a surplus at year end.

John Bettencourt, Administrative Services Manager updated the Commission regarding the surplus funds (\$481,000) being used for a dispatch center remodel including new dispatch console furniture, painting and carpet. Ancillary electrical work will need to be completed due to the different configuration of the new consoles. Anticipating there will be funds remaining, but there are additional expenses that will be brought to the Commission at a later date for consideration.

VI. Informational

C. Oral Presentations

1. **Staffing Update** – Wendy Silva, Operations Manager

Wendy Silva updated the commission on the progression of the new dispatchers working live in dispatch as well as the additional 5 dispatchers currently in the training academy. Anticipating the next academy to begin in November 2015 for part time call takers. Newly hired GIS Specialist started August 3, 2015. She is doing very well, and is moving into development of the desperately needed map books.

2. **800 MHz/Simulcast Radio System Update** – Barbara Jackson, Project Manager
Barbara Jackson gave the Commission an update. On the last leg of the project (Fire Station #6). Funded by Homeland Security grant funds. Grant requires an environmental assessment in order to proceed with construction of the tower. They have recently requested information from FCC requiring a formal letter from FCC to proceed. There is only 8 months left before the DHS must be spent. Will require at least 4 months from the beginning of construction to the project end. Working hard to get things in order, (Permits and grant modification documents) so they will be ready to submit as soon as soon as FEMA approves the environmental assessment. Expecting the rest of the funding to be released around December. If funding is not received on time, alternative funding sources will need to be sought to complete the project. Sheriff Christianson informed the Commission (Option #1) He intends to call Senator Feinstein and Congressman Denham and send a letter that staff will create for the Sheriff to use, asking them to assist in moving the project forward so those funds are not lost. This project has been in development and construction since 2006 with the finish line is in site. (Option #2) Sheriff Christianson explained that the other avenue would be to ask the City/County to share equally in the grant amount of \$260,000 to finish the project using local funding eliminating the need for FEMA, FCC and all the regulatory mandates required with Homeland Security Money. \$225,000 of those funds from the Grant money divided equally between the city and county could purchase more portable radios and mobiles in the 800 MHz frequency. Jody Hayes also addressed the Commission with additional information regarding the plans moving forward for funds sourcing. If at some point if there is no success in the political push to support the original plan recommendations will be brought to the Commission with some alternative approaches to complete the project. Barbara Jackson indicated that the final date would be December 9. If there is no resolution by then, other fund sources will need to be sought.

Adjournment at 1:28 P.M.

ATTESTED: Kaye-Marie Newell, Consolidated Emergency Dispatch Agency Commission Clerk. The above is a summary of the minutes of the governing Board of the Consolidated Emergency Dispatch Agency Commission. Complete audio minutes are available from the Stanislaus Regional 9-1-1 Administrative office.